

**MINUTES OF A MEETING OF ST JOHN'S PAROCHIAL CHURCH COUNCIL  
HELD IN THE CHURCH HALL  
13 SEPTEMBER 2023**

**Present:** Revd. Alastair Wood (*Chair*), Brian Marson, Chessie Mills-Smith, Daniel Mills-Smith, Dawn Sawyer, Chris Solman, Heather Thompson, Tony Thorne, Wendy Thorne

**Apologies:** Brenda Bridges, Mike Bridges, Denise Collison

1.	<b><u>Approval of Minutes of Meetings held on June 21st</u></b>	<b>Action</b>
	<p>It is agreed that the numbering system does not need to be amended.</p> <p>The minutes are signed off by AW.</p>	
<b>2</b>	<b><u>Matters arising from both sets of Minutes</u></b>	
	None noted.	
<b>3</b>	<b><u>Correspondence</u></b>	
	None noted.	
<b>4.</b>	<b><u>Church Wardens' Report</u></b>	
	WT mentions the recent Harvest Lunch that took place; it was received very well, and it would be good if more similar events could take place.	
<b>5.</b>	<b><u>Treasurer's Report</u></b>	
	<p>DMS does not yet have full Barclays access.</p> <p>The overall cashflow is positive, with more coming in than going out.</p> <p>DMS is unsure if the Diocese share will be met this year and suggests open communication is key. AW is arranging a meeting with the Diocese to discuss this.</p> <p>£10 per month was requested by DMS for a Parish accounting package, and this was agreed to.</p> <p>Storage solutions for the years of previous accounts are being looked into.</p>	
<b>6.</b>	<b><u>Safeguarding Report</u></b>	
	The Diocese safeguarding policy is agreed to by the PCC and will be adopted by St John's.	
<b>7.</b>	<b><u>Fabric Report</u></b>	
	The flies continue to be an issue. Solutions are being looked into.	
<b>8.</b>	<b><u>Parish Centre Report</u></b>	
	No smart meter has yet been fitted, but the readings that are being sent in each month are correct, and the account is now in credit. The PCC does not think that there is a need for a smart meter to be installed.	

	<p>A planning hearing for works planned for Southwick Village Green is taking place in the Hall soon.</p> <p>The musical theatre group has booked the Hall for their Christmas social, and on a weekly basis from January through March.</p> <p>Spurgeon's Children Society will use the Hall every Friday for their Mums and Tots Support Service Group, as well as for staff training.</p> <p>A choir is interested in using the hall.</p> <p>Brownies and Rainbows are combining and will use the Hall on Mondays.</p> <p>The All Souls service is being planned for by CMS and AW.</p> <p>The Christingle service will take place for the Children's Society.</p>	
9.	<p><b><u>Forthcoming Events</u></b></p> <p>DS has explored the idea of having a bingo evening for the Church, but there are concerns that this could be seen as promoting gambling.</p> <p>The holiday auction and talk on Scotland are on track.</p> <p>Gift Day will take place on Advent Sunday, and a festive lunch is suggested for the same day.</p> <p>A walking group has been established for next year's Ride and Stride.</p> <p>The quiz has been postponed to next Spring.</p> <p>The board game-athon is in development.</p> <p>DS will send social and fundraising items to CMS to distribute to the general mailing list.</p>	
10.	<p><b><u>Google Drive Access</u></b></p> <p>CMS will check access rights to the Drive to ensure that everyone has access, and will send an updated link to all PCC members.</p>	
11.	<p><b><u>Parish Savings Account with CCLA</u></b></p> <p>A hall committee meeting took place last week. This has now been resolved.</p>	
12.	<p><b><u>Vestry Roof</u></b></p> <p>The payment for the Vestry roof has been approved. Despite the work that has taken place, there is still a significant leak in the roof. No further work will be undertaken until the extent of the leak has been assessed.</p>	
13.	<p><b><u>Wiltshire Council Community Project</u></b></p> <p>The Studley Green project is about to start, and AW is on the panel for this. A meeting is taking place at the beginning of October. There may be opportunities for the Church to apply for funding for certain projects, such as community gardening work.</p>	
14.	<p><b><u>Any Other Business</u></b></p>	

	A new cleaning schedule will be put together for Church, and alternate weeks will be covered by a professional cleaning team.	
<b>15.</b>	<b><u>Date of Next Meeting</u></b> Wednesday, November 29th.	